Billing & Receivables System
Administrative Corrections

Name: _____ WIU ID# _____

Amount: _____ Subcode : _____ SEQ#: _____

Date of Original Entry: _____ Batch ID: _____ Term: _____

Comments: _____

_____

Name: _____ WIU ID# _____

Amount: _____ Subcode : _____ SEQ#: _____

Date of Original Entry: _____ Batch ID: _____ Term: _____

Comments: _____

_____

Name: _____ WIU ID# _____

Amount: _____ Subcode : _____ SEQ#: _____

Date of Original Entry: _____ Batch ID: _____ Term: _____

Comments: _____

_____

Requested by: _____ Date: _____

For Billing and Receivables Office Use Only

Date Received

Batch ID: _____

Batch Date: _____

Batch Entered By: _____

Batch Total: _____